

Single Sign On (Public-Facing)	
Description	Provider will develop a Customer-specific integration to enable the login via SAML 2.0 for Public Facing Enterprise applications.
Assumptions	The Customer environment is on the latest software version. Customer responsibility: Customer will provide all necessary details, mappings, and external API access prior to development.
Limitations	If the Customer-specific requirements are more effort than this scope includes, then the work would be custom. If this is the case, Provider will supply an estimate and custom scope through a change order. The feature of the Public Facing applications can limit some functionality of the Single Sign-On. - Logout Functionality is limited. - Customer-Specific Links need to be used for sign-in. The Public Facing applications need to support the Application Access Token. <u>Providing standard applications with the different providers is a Customer-specific integration.</u>
Kick Off	Provider responsibility: Internal handover and preparation A 1 hour remote kick off meeting with preparation Customer responsibility: Ensure key project resources and stakeholders attend kick off meeting Raise any risks, block out periods for software release, and resourcing plan
Discovery	Provider responsibility: A 1 hour remote discovery to review current process and validate the needs Customer responsibility: Ensure key resources attend all discovery sessions Provide an understanding of business processes, data and requirements
Design	Provider responsibility: Create specification document Customer responsibility: Support the specification process with resources and 3rd party access as needed. Customer needs to license the Identity Provider independently. Note: The Identity Provider needs to offer support for SAML 2.0 protocol.
Build	Provider responsibility: Single Sign-On Authentication – Public-Facing Single Sign-On Authentication for Public-Facing Applications via SAML 2.0 protocol. Portal to Configure Single Sign-On Links. Customer responsibility: Customer needs to provide support for the configuration of the SSO provider
Training	There is no training associated with this scope of work
Testing	Provider responsibility: Perform unit testing One 30 minute remote meeting to introduce an example test plan and the process to raise issue Up to four 30 minute remote meetings to review and resolve any issues, with follow up Provider will maintain an issue log to track status and progress of issues raised. Customer responsibility: Customer is responsible for preparing for and executing user testing, including creation of test plans, test cases, and test scripts. Ensure key resources attend all testing meetings Raise any issues found (that are within the scope of the SOW) via the issue log The testing phase will be no more than 2 weeks in duration
Launch & Post Launch	Provider responsibility: Up to two 30 minute post launch support review meetings Internal handover Project Closure Post Launch activities will be completed in 2 weeks Customer responsibility: Raise any issues found (that are within the scope of the SOW) via the Provider issue log template Post Launch activities will be completed in 2 weeks Complete customer satisfaction survey
Project Management	Provider responsibility: Weekly 30mins project review meeting with follow up to commence after kick off meeting and for a period of 4 weeks Creation and maintenance of project plan Weekly project status report to be sent out detailing progress, budget review, issues/risks, next steps Coordination of resources, activities, meetings in alignment with timelines and milestones Ownership of issues log and delegation of tasks Customer responsibility: Nominated project lead Ensure key resources attend all weekly project review meetings to provide updates Coordination of activity and resources on customer side to align to project plan and schedule
Exclusions	Once the build phase starts, any further requirements are considered to be out of scope Any licenses for 3rd party software or tools needed for the development.
Estimated length of project: 6 weeks	
Note: This is an estimate and is dependent on Customer cooperation, timely responses and availability of necessary resources.	